

## Meeting Minutes

### CCLEAN Steering Committee

January 22, 2004

10:30 – 12:00 a.m.

Watsonville WWTP

#### Participants:

Barbara Pierson: City of Watsonville (831) 728-6124

Dane Hardin: Applied Marine Sciences (831) 426-6326

John Popper: Monterey Regional Water Pollution Control Agency (831) 883-6121

Ray Vondohren: Carmel Area Wastewater District (831) 624-1248

Karen Worcester: Regional Water Quality Control Board, Speaker Phone (805) 549-3333

Akin Babatola: City of Santa Cruz (831) 420-6045

Lee Genz: Duke Energy (831) 633-6785

Dan Mizerski: Monterey Region Water Pollution Control Agency (831) 883-6113

#### Agenda Items:

1) **Review of last meeting minutes:** The last meeting's minutes were accepted.

2) **Financial Update:** The cost of the Program to date is \$711,856

The breakdown is:	Applied Marine Science	\$186,287
	MEC Analytical	\$111,945
	Kinnetic Laboratories (KLI)	\$322,742
	Monterey County	\$ 16,356
	Santa Cruz County	\$ 20,200
	Monterey Bay Analytical	\$ 7,000
	City of Santa Cruz	\$ 231
	City of Watsonville	\$ 525
	Administration Fee (7%)	\$ 46,570

As the CCLEAN lead agency the City of Watsonville has collected a total of \$660,888.80 from the member agencies. All agencies are up to date on their payments. New bills have been sent out in January for the second payment of fiscal year 2003-04. Additional invoices with the 20% contingency fees that were subtracted from the first bills of this fiscal year were also sent out in January. The program is under budget by the invoices that have been paid, but contractually we need the whole budget including the contingency fees. Barbara will ask the City's Finance Department to send the City of Santa Cruz's bills to the WWTP, 110 California St. Santa Cruz California. Barbara has only received one invoice from the City of Santa Cruz and none from Carmel for the Orthophosphate analysis. (Update: I just received another invoice from the City of Santa Cruz for the other two sets of samples. I have sent it on to finance to be paid.)

### **3) Scope of Work for background water sampling and additional benthic samples:**

A change Order has been written for MEC's contract to add replicate benthic community analysis samples to their scope of work. It has been sent to Jack Word, who will sign it and return it to Barbara. Then the change order will be signed by the Public Works/ Utilities Department director, David Koch, and implemented into MEC's contract and their P.O. Kinnetics has provided Scope of work and budget for the two ambient water-sampling buoys. This will be developed into a change order to KLI's contract and go through the same procedure as described above. The member agencies' labs will do the wet chemistry and microbiology work on the replicate grabs taken on deployment and the retrieval of the buoys. The Watsonville Lab will do the Urea, Ammonia, and TSS samples. The Santa Cruz lab will do the Total and Fecal Coliform, Enterococcus, and Orthophosphate analyses. Monterey Bay Analytical Services will do the nitrate and dissolved silica samples.

**4) Annual Report:** Dane will send sections of the Annual Report to Karen as he finishes them. He has completed the Mussel Monitoring section and E-mailed it to all the members. He is almost done with the Sediment and Benthic community analysis. Any comment on these sections should be addressed to Dane ASAP. The P.O.P. results for the River and Effluent sampling from Axyl Labs will not be received until the end of February or the beginning of March.

**5) Website:** Dave Paradies has added pictures and documents on the website that Dane has provided him. Dane has just sent Dave some more documents (i.e., minutes from all the meeting in 2003, the QQAP, and last year's annual report). Dave and Dane have worked on having Dane take over as web master, but the website looks different on Dane's computer. It may be a Mac/ PC issue. Dane will contact Dave soon to resolve things.

### **6) Project Update**

- A) County sampling of Rivers and Creeks:** The Elkhorn Slough sites have been dropped and Tembladero Slough has been added to the sample sites in Monterey County. Elkhorn Slough Foundation will collect the Tembladero Slough sample and give it to Monterey County Lab. for analysis. John Haskins is the contact person at ESRF (Elkhorn Slough Research Foundation). The number of samples from Monterey County is 5 or 6 depending on the Carmel River flow.
- B) River Sampling:** The River sampling should happen from the middle of February to the middle of March. This sampling is POP's, nutrients and suspended solids.
- C) Effluent Sampling:** The 4 plant effluents will be sampled during the same time interval and for the same parameters as the river sampling.
- D) Sediment Sampling:** Sediment sampling was done in October and the replicate samples were added.
- E) Mussel Sampling:** The wet weather Mussel sampling also will be done in February. The dry weather mussel samples from 2003 and the sediment results

should be in by June

**F) Proposition 13 Grant:** We are in line for the funding. There seems to be a logjam in the Contracting Office at the State Board. The Regional Board has lost 11 people and personnel are being shuffled around to cover the required duties.

**5) Set date for next meeting:** The next meeting was set for Wednesday, March 17<sup>th</sup>, 10:00 to 12:00 noon at Watsonville WWTP.