

Meeting Minutes

CCLEAN Steering Committee

August 1, 2006

10:00 – 12:00 a.m.

Watsonville Wastewater Treatment Plant

Participants:

Barbara Pierson: City of Watsonville, (831) 768-3179

Dane Hardin: Applied Marine Sciences, (831) 426-6326

Patrice Parsons: Monterey Regional Water Pollution Control Agency, (831) 883-6120

Ray von Dohren: Carmel Area Wastewater District, (831) 624-1248

Akin Babatola: City of Santa Cruz, (831) 420-6045

Lee Genz: LSP Moss Landing LLC (831) 633-6785

Agenda Items:

- 1) **Review of last meeting minutes:** The minutes from the 6-27-2006 meeting was accepted. Dane will post them on the CCLEAN website

- 2) **Financial Update:** The City of Watsonville has collected \$1,446,013 from the member agencies and has spent \$1,762,462

The breakdown is:	Applied Marine Science	\$396,274
	MEC Analytical	\$226,347
	Kinnetic Laboratories (KLI)	\$907,564
	Monterey County	\$ 33870
	Santa Cruz County	\$ 45,400
	Monterey Bay Analytical	\$ 19,915
	City of Santa Cruz	\$ 6,524
	City of Watsonville	\$ 8,655
	Carmel Area Wastewater	\$ 2,613
	Administration Fee (7%)	\$ 113,752

All agencies are up to date with their payments. All payments have been received through fiscal year 2005-2006.

- 3) **Annual Report:** Dane provided Karen with text and graphs for her staff report on CCLEAN for the September 7th and 8th WQCB meeting. He will E-mail the staff report to CCLEAN committee members. He will also be completing the Annual Report and have it on the Website as soon as it is done. The 5 year review is due January 31, 2007. It will include Brock Bernstein's evaluation of the program and is covered in the 2005-2006 budget.

- 4) **Project Update:**

A) County sampling of Rivers and Creeks: CCAMP has taken over this part of the

program. They will do all the analyses except for dissolved silica and enterococcus, which BC Laboratories in Bakersfield will perform and Urea which the Watsonville Lab will do.

- B) River Sampling:** Dry weather sampling will be done in September
 - C) Effluent Sampling:** This sampling will be done the same as the River sampling
 - D) Sediment Sampling:** This sampling will be done in October
 - E) Mussel Sampling:** KLI missed one dry season sampling of mussels because their contract began after the sampling would have been done, although it was included in their budget. We will reduce their scope of work accordingly and apply these funds to defray cost overruns in other program components.
 - F) Offshore Ambient Monitoring:** KLI will do the dry weather sampling in September
 - G) Proposition 13 Grant:** All the tissue analyses have been completed and entering into a database. The analysis of the data is just about ready to begin
- 5) **Prop 50 Proposal:** The City needs to provide a budget for the administrative cost of the Prop 50 grant. Once the budget has been completed a resolution has to be approved by the City Council.
- 6) **Discuss Scope of Work and budget for next year, that Dane sent out:** The Scope of Work and budget for this fiscal year of CCLEAN was approved. Dane will make minor adjustments to the budget and E-mail a cover letter to all members of the steering committee to explain which budget items are one time cost this year and what will be on going cost if the program continues as it is now, along with the revised budget. As soon as Barbara gets the Revised budget, the first bill of this fiscal year will be sent out to all the CCLEAN agencies.
- All cost over runs for last year will be include in this year's budget. Contract with consultants need to be extended to cover this fiscal year.
- 7) **Next Round of the CCLEAN Program:** We decided that outreach to get other agencies involved is a critical component of this year's program and the budget for that task may need to be increased. The fact that 2 municipalities are already involved in CCLEAN could be used to get other cities dealing with storm water issues involved.
- 8) Brook Bernstein called in and discussed his proposal to evaluate the CCLEAN Program and his qualification to do the job. See attached Proposal and Mr. Bernstein Resume.
- 9) **Set Date for the next Meeting:** The meeting was set for Tuesday, October 3, 2006 at the WWTP in Watsonville. The meeting will start at 10:00 am and go until noon.